



ST. LOUIS SCHOOL
Circular No. 119 (25 - 26)

31st October, 2025

Dear Parents/Guardians,

Re: Student Helpers Recruitment for the Information Day for Secondary 1 Admission

Your son has been recruited as a student helper for **the Information Day for Secondary 1 Admission** on 8th November, 2025 (Saturday). Please find the details of the Information Day as follows:

<i>AM Session</i>	<i>PM Session</i>	<i>Events</i>
9:30 am – 10:00 am	1:30 pm – 2:00 pm	Registration
10:00 am – 12:00 noon	2:00 pm – 4:00 pm	Admission Talk & Campus Visit

Student helpers should report to their assigned duty station at the specified time as instructed by the teacher(s)-in-charge. If you have any questions, please contact the teachers responsible for your son's assigned session.

Student helpers are also required to attend a **briefing session**. Students may bring their own lunch boxes to the briefing session.

Date	4 th November 2025 (Tuesday)
Time	12:35 pm – 1:35 pm
Venue	GP Room (1/F)

Please complete the e-Circular on or before 4th November, 2025 (Tuesday). Should there be any enquiries, please contact Mr. WONG Shing Kit at 2546 0117.

Yours faithfully,
Mr. WONG Shing Kit
(for Principal)

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Reply slip

Circular No. 119 (25 - 26)

Re: Student Helpers Recruitment for the Information Day for Secondary 1 Admission

Dear Principal,

I allow my child _____ of Class _____ (No. _____) to take part in the Information Day for Secondary 1 Admission and the briefing session.

Signature of Parent/Guardian : _____

Name of Parent/Guardian : _____

Parent/Guardian's contact number : _____

Student's contact number : _____

Date : _____