



## ST. LOUIS SCHOOL

Circular No. 198(25-26)

22<sup>nd</sup> January, 2026

Dear S6 Parents/Guardians and Students,

### **RE: Disciplinary Matters Regarding Demerit and Demerit Voidance**

1. The academic reports will show the **TOTAL** number of merits and demerits given throughout the scholastic year 2025-2026 respectively. Voided demerits will **NOT** be shown.
2. **The deadline for demerit voidance is 13<sup>th</sup> February, 2026. The number of demerits that are not voided on or before the above date will be shown on the academic report.**
3. Requirements of voidance

|               | Requirements of voidance                    | Minimum detention periods to be attended if mixed voidance method adopted* | Article reflections to be done in detention classes | Deadline for submission (within the specified periods below [school days]) |
|---------------|---|--|---|--|
| Major demerit | 12 detention periods + 1000-word reflection | 6  | 6   | 12 weeks   |
| Minor demerit | 6 detention periods + 500-word reflection   | 3  | 3   | 6 weeks  |
| Light demerit | 3 detention periods                         | 1  | 1   | 3 weeks  |

4. There are detention periods on Day 1 and 3 (4:00 p.m. to 5:00 p.m.).
5. Please be reminded that there is a correlation between the conduct and the demerit(s) a student has got. Students can strive for a better conduct through the Demerit Voidance Scheme. The Conduct Grading System is as follows:

| Highest Grade that could be attained | Conditions*                       |
|--------------------------------------|-----------------------------------|
| Excellent (A) <sup>^</sup>           | No record of demerits             |
| Good (B)                             | Not more than 2 light demerit (s) |
| Satisfactory (C)                     | Not more than 4 light demerit (s) |
| Unsatisfactory (D)                   | No specific conditions            |

\*Number of demerits **after deductions (in the Voidance System)**. As concluded at the end of each term.

<sup>^</sup>No record in the Demerit System ever.

Note:

1. Those students who have been given a Major Demerit within the term cannot obtain **grade B or above** in conduct.
2. Conversion:  
1 Major demerit = 3 Minor Demerits  
1 Minor demerit = 3 Light Demerits
3. Merits and demerits will not cancel out each other.
6. Should there be any enquiry, please contact Mr. LUI Yiu Sun, the Discipline Master, on 2546 0117.

(Discipline Team)  
for Principal