

St. Louis School
Annual School Plan
School Year 2022-2023

Salesians of Don Bosco, Chinese Province of Mary Help of Christians

Vision statement

We envisage that young people, especially those who are particularly poor ones, find our educative-pastoral community a "home" full of love, which is capable of cultivating correct conscience and faith, equipping them with ways to make correct value choices and vocation discernment, and life skills so as to allow them to develop personal potential and participate in building up a world of justice and fraternity.

Mission statement

We strive every effort to animate the co-responsible persons, and to bring all the resources together for the provision of the cultivation of faith and life skills suitable for the times to the particularly poor young people; and to shape for them a "family" through our educative pastoral services.

Value declaration

We adhere to the following values when practising our mission:

1. To educate young people with St. John Bosco's Preventive System of "Reason, Religion, and Loving-kindness";
2. Live out a family spirit and often accompany young people;
3. Lead young people to meet with Christ and understand the good news of the gospel;
4. Cultivate young people to respond to the call of God and undertake the mission;
5. Share responsibilities with the co-operators, and attending to their capacity building and responsibility undertaking.

School Ethos, Vision and Mission

School Ethos

Our School believes in Jesus Christ, His only Son, our Lord.
His gospels cast light on our journey of life.
And it is for this guidance can a holistic development be made real and eternal life granted.
Our School believes that the Lord bestows St. John Bosco upon youths
as a father and a teacher
whose Preventive System underpins our pastoral ministry.

School Vision

Our vision is to model an educative rapport
fitted to the adolescents on St. John Bosco's,
Indeed the poorest, most precarious of them.
This is to inculcate in our adolescents a quest for reason,
a gift of piety and
loving-kindness towards their friends, family, the society, the country and the world.

School Mission

Our School endeavours to be a loving and caring family
where young souls thrive with reason,
Faith and love.
We see our mission to cherish,
love and assist them,
the gifts from God,
to pursue and live out God's grace and resurrection.

Aims of Education

Adhering closely to the Preventive System propagated by St. John Bosco, the founder of the Salesian Congregation, St. Louis School strives for the nurturing of an open, participative and religious school atmosphere in which joy, trust, a sense of unity and self-discipline prevail. This atmosphere, in St. Louis context, aims at instilling into our students: humility and a quest for knowledge and virtue (Scientia et Pietas); nobility of character; politeness, being respectful to religion and decency dedication to service.

School Motto

SCIENTIA ET PIETAS
In quest of knowledge and virtue

Objectives

1. We, thinking that the school should be the second home to students, always keep the premises open so as to provide them with a joyful and comfortable learning environment.
2. We do not impose undue regulations on students as we count on their self-discipline and initiative.
3. We seek to foster a harmonious relationship between teachers and students. With love, our teachers inspire students; with gratitude, our students respond to teachers.
4. We lay emphasis on freedom and autonomy under which students develop an interest to learn, preparing them for life-long education. This conducive environment unleashes the potentials of students, boosting their motivation to organize activities independently.
5. We encompass religious activities in education to enrich students' spiritual temperament. We impress upon students the importance of cultivating a noble character through guidance and counselling. We promote various activities and competitions to help students nurture a strong physical makeup, a passion for life, a sense of responsibility and a care for people and the world.

Major Concerns for the Whole School for the 3 school years: 2022/23 – 2024/25

- 1. *To cultivate a reading culture by engaging students in extensive reading across various disciplines and develop their interest and proficiency in both the Chinese and English language***

通過各學科合作籌辦不同類型的活動，建立閱讀文化，培養學生閱讀興趣，提升中英文能力。

- 2. *To cultivate a value-rich school campus that embraces the school motto: *Scientia et Pietas****

建立正面價值的校園，實踐校訓「學問與虔敬」的精神。

Major Concern 1: *To cultivate a reading culture by engaging students in extensive reading across various disciplines and develop their interest and proficiency in both the Chinese and English language*

通過各學科合作籌辦不同類型的活動，建立閱讀文化，培養學生閱讀興趣，提升中英文能力。

Objectives	Outline of Strategies	Time Scale		
		22-23	23-24	24-25
1.1 To improve students' motivation and engagement in reading	➤ To enrich the EMI learning environment	✓	✓	✓
	➤ To enrich the reading and learning environment by having activities organized by different KLAs	✓	✓	✓
	➤ To run diverse activities to arouse students' motivation in reading	✓	✓	✓
	➤ To stock more reading books or magazines of suitable interest and levels for students	✓	✓	✓
1.2 To help students connect their learning experiences	➤ To hold more competitions relevant to reading between houses or classes	✓	✓	✓
	➤ To adopt a wider repertoire to encourage students to use the library resources sensibly	✓	✓	✓
	➤ To place more emphasis on reading for leisure to broaden students' world knowledge	✓	✓	✓
	➤ To enhance the synergy among students for promotion of a reading culture	✓	✓	✓
1.3 To develop reading skills for general and academic purposes	➤ To develop the RAC programme		✓	✓
	➤ To develop the school-based LAC programme		✓	✓
	➤ To conduct professional training or workshops to enhance teachers' understanding of RAC and ability to implement it	✓	✓	
	➤ To conduct collaborative lesson planning and peer lesson observation		✓	✓
	➤ To enhance the synergy/collaboration among teachers for promotion of a reading culture	✓	✓	✓

Major Concern 1 : *To cultivate a reading culture by engaging students in extensive reading across various disciplines and develop their interest and proficiency in both the Chinese and English language*

(Whole School=WS, Board of Learning and Teaching=BLT, Key Learning Area = KLA, Language Across Curriculum Team = LACT, Reading Cultivation Team = RCT, English Language Panel = EL, Chinese Language Panel = CL, Subject Panel = SP, Functional Team = FT, Guidance Team = GT, e-Learning Support Team = eLST, Moral and Civic Education Team = MCET)

Targets 1.1: To improve students' motivation and engagement in reading

Strategies	(Elaborations of strategies)	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
1.1.1 To enrich the EMI learning environment	1. Display boards, circulars posted around the school campus to be in English	Almost all the display boards, circulars posted around the school campus (relevant to the creation of a rich English language environment for students) are in English.	Teachers' observation & feedback	Whole year	WS	Printing etc.
	2. Photos and pictures with English captions					
	3. Set up English Award Scheme in reading	An English Award Scheme in reading is set up and 70% students show keen interest in participating the scheme.	Scrutiny of annual plans and annual reports of EL & RCT Student evaluation of Award Scheme questionnaires	Term 1	EL & RCT	Printing etc.

Continue from previous page	4. A clear language policy that teachers should <ul style="list-style-type: none"> • interact with students in English as much as possible, in both formal and informal contexts, • avoid short, single-word responses from students, • insist on maintaining English use in classroom, • be aware that they are responsible to help improve students' English 	A school-based language policy (that could help in achieving the stipulated strategies) is formulated.	Scrutiny of annual plans and annual reports of LAC	Whole year	LAC & BLT	Printing etc.
	5. Enrichment classes for Pre-S1 and S1 students to improve English level (bridging class for S1, remedial class for weaker ones, enhancement class for the elite)	Enrichment classes for Pre-S1 and S1 students (PSHE, Mathematics and Science) to improve English level are held as scheduled.	Scrutiny of annual plans and annual reports of respective SPs	Whole year	BLT	Printing etc.
	6. Assignments developed for enhancing reading skills in various subjects	SPs under the PSHE KLA (for Key Stage 3) develop at least 6 assignments for enhancing reading skills.	Scrutiny of annual plans and annual reports of SPs	Whole year	SPs	Printing etc.

Continue from previous page	7. Prepare S1 students psychologically that they have to meet challenges of learning in a second language	S1 summer bridging program is held as scheduled.	Scrutiny of annual plans and annual reports	August	EL, PSHE KLA & GT	Printing etc.
1.1.2 To enrich the reading and learning environment by having activities organized by different KLAs	A checklist of activities a. Story- telling b. English karaoke contest c. Oral practice (after school) d. Watching cartoons and/or movies e. Reading quiz f. Forums g. Spelling bee h. Poster design i. Seminars by famous authors j. Creation of short films k. Use of digital media for effective learning l. Practice of writing a short reflection after reading an article, a book or a passage	All reading and learning activities stipulated in the ASP are held as scheduled. 80% Students show keen interest in participating these reading and learning activities.	Scrutiny of annual plans and annual reports. Collection of data and feedback from participating teachers and students through online questionnaire	Whole year	KLAs, SPs, FTs, KLAs RCT	Printing etc.

1.1.3 To stock more reading books or magazines of suitable interest and levels for students	a. Big Brother Scheme: helping students in junior forms (e.g. speaking English with them, sponsoring purchase of books, helping with selection of books or guiding writing of reflection)	Over 70% of students agree that the Big Brother Scheme makes them more engaged in English learning activities.	Collection of data and feedback from participating teachers and students through online questionnaire	Whole year	LAC	Printing etc.
	b. Purchase of suitable magazines or books that are of high interest to students	An increase in the number of purchases when compared with last year.	Scrutiny of annual plans and annual reports of SPs		RCT, SPs	Printing etc.
	c. Supply of extended reading materials by each subject Panel	Each subject Panel prepares at least 6 sets of extended reading materials for their students.	Scrutiny of annual plans and annual reports	Whole year	SPs	Printing etc.
	d. Provision of digitalized media to promote popular literacy	Each subject Panel prepares at least 6 sets of digitalized media to raise popular literacy level of their students.	Scrutiny of annual plans and annual reports	Whole year	SPs, RCT, eLST	Printing etc.

Major Concern 1 : To cultivate a reading culture by engaging students in extensive reading across various disciplines and develop their interest and proficiency in both the Chinese and English language

Targets 1.2: To help students connect their learning experiences

Strategies	(Elaborations of strategies)	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
1.2.1 To hold competitions relevant to reading	(A checklist) a. Lyrics writing competition b. Poster design competition c. Slogan writing competition d. Bookmark design competition e. Essay writing competition or others f. Involve as many as possible the participants in various English or Chinese speaking activities e.g. Speech Festival g. Scholarships for the most improved student in each class in English and/or Chinese, and for the best performance in these languages in class at the end of each school term	All competitions are held as scheduled. Over 70% of students find these competitions useful for connecting their learning experiences with their daily classroom tasks.	Scrutiny of annual plans and annual reports. An increased number of participants in various events in the Speech Festival Collection of data and feedback from students through online questionnaires	Whole year	(a-e) SPs, FTs (f) EL & CL, KLAs (g) BLT	Printing etc.
1.2.2 To adopt a	a. Setting up a self-access learning corner in the library where students	A self-access learning corner is set up in the	Collection of data and	Whole year	RCT, EL, CL, KLAs	Printing etc.

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wider repertoire to encourage students to use the library resources sensibly	can improve English or Chinese	library and the activities such as film shows and reading scheme are held as scheduled. Over 70% of student users find the self-access learning corner in the library where students can improve English or Chinese.	feedback from students through online questionnaires			
	b. Organizing film shows with debriefing of the relevant fiction	Same as the above	Same as the above	Whole year	RCT	
	c. Launching relevant activities in the library	Same as the above	Same as the above	Whole year	RCT	
	d. Launching a reading scheme or award scheme by the library	Same as the above	Same as the above	Whole year	RCT	

1.2.3 To place more emphasis on reading for leisure to broaden students' world knowledge	a. Use of posters for the promotion of reading habits	A series of posters is designed and posted in the school campus for the promotion of reading habits.	Comparison of the relevant data in SHS in 2021/22 with those in 2022/23 Poster inspection reports Teachers' observation	Whole year	RCT, EL, CL, KLAs	
	b. The use of bulletin boards in the classroom to display matters/materials relevant to reading	All classroom bulletin boards are well maintained and updated in displaying matters/materials relevant to reading.	Teachers' observation		BLT	Printing etc.
	c. Sharing of the pick of the book during morning assembly	The programme "Sharing of the pick of the book" is held in the morning assemblies to introduce the good books that deserves close reading to students.	Morning assembly records Scrutiny of annual plans and annual reports of MCET	Whole year	MCE	Printing etc.
1.2.4 To enhance the	a. Launching a reading ambassador scheme	The reading ambassador scheme is set up.	Collection of data and	Whole year	RCT, BLT	Printing etc.

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synergy among students for promotion of a reading culture		Over 70% of students agree that the reading ambassadors are able to recommend books to others and talk about their favorite authors pervasively, promote a love of reading across the school and demonstrate exemplary reading behaviours and be an excellent role model for others.	feedback from students through online questionnaires			
	b. Sharing of books by students during morning assembly		Scrutiny of annual plans and annual reports	Whole year	MCE	Printing etc.

Major Concern 1 : To cultivate a reading culture by engaging students in extensive reading across various disciplines and develop their interest and proficiency in both the Chinese and English language

Targets 1.3: To develop reading skills for general and academic purposes

Strategies	(Elaborations of strategies)	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
1.3 To develop reading skills for general and academic purposes	a. To develop the RaC (Reading across Curriculum)	A roadmap on holistic implementation of RaC in SLS is formulated. A thematic approach, with cross-subject collaboration, is used as an entry point for promoting RaC.	Scrutiny of annual plans and annual reports	Whole year	BLT, KLA's, LAC	Printing etc.
	b. To develop a school-based LAC programme	Same as the above	Scrutiny of annual plans and annual reports	Whole year		Printing etc.
	c. To conduct professional training or workshops to enhance teachers' understanding of RaC and the ability to implement it	Professional development programmes in RaC are organized after training needs assessment.	Scrutiny of annual plans and annual reports	Whole year	BLT, KLA's, LAC	Printing etc.

Continue from previous page	d. To conduct collaborative lesson planning and peer lesson observation	Class level programmes are developed and implemented.	Scrutiny of annual plans and annual reports	Whole year	BLT, KLAs, LAC	Printing etc.
	e. To enhance the synergy/collaboration among teachers for the promotion of a reading culture	The reading materials, teaching activities and learning tasks of the RaC programmes are developed. Over 70% of students agree that these materials could (i) help develop their reading skills and strategies for understanding language features of the reading materials and (ii) reinforce their ability to integrate the knowledge, skills and learning experience gained in the subjects.	Scrutiny of annual plans and annual reports Collection of data and feedback from students through online questionnaires	Whole year	BLT, KLAs, LAC	Printing etc.

Major Concern 2: To cultivate a value-rich school campus that embraces the school motto: Scientia et Pietas

建立正面價值的校園，實踐校訓「學問與虔敬」的精神。

Objectives	Outline of strategies	Timeline		
		22-23	23-24	24-25
2.1 To cultivate/reinforce students' positive values	2.1.1 To draft a vertical planning framework on school-based values so that those chosen values are instilled and reinforced amongst students of different forms	✓		
	2.1.2 To infuse positive values, as deemed appropriate, into the curriculum		✓	✓
2.2 To cultivate a positive learning environment in school	2.2.1 To hold activities across different levels from S1-S5 in the value-rich learning environment	✓	✓	✓
	2.2.2 To redecorate the school campus based on the selected themes/values	✓	✓	✓
2.3 To raise students' awareness of their needs and aspirations in the value-formation period	2.3.1 To run workshops and review sessions for students, helping them set and refine their academic and personal goals, devise strategies and reflect upon their performances constantly in their value-formation process (with interim review from parents on Parent's Day)	✓	✓	✓
2.4 To strengthen students' understanding of the core values of school through a variety of experiential learning activities and programs	2.4.1 To provide a platform for students who exhibit good personal qualities to recognize their values/behaviors e.g. "Star of the term" award scheme	✓	✓	✓
	2.4.2 To provide experiential learning activities (e.g. charitable work) for students to cultivate positive values with 'debriefing' practice after the activities	✓	✓	✓
	2.4.3 To run brothers' talks and life planning programs on career aspirations (in collaboration with SLOBA and other organizations)	✓	✓	✓
	2.4.4 To celebrate the 95 th anniversary of our school	✓		

School-based Positive Values

School Motto	School-based Virtues	Catholic core values / EDB values ¹	Character Strengths	Timeline		
				2022/23	2023/24	2024/25
Scientia	Self-discipline	<ul style="list-style-type: none"> • Law-abidingness¹ 	<ul style="list-style-type: none"> • Temperance • Emotional control • Self reflection 	✓		
Pietas	Thanksgiving	<ul style="list-style-type: none"> • Love • Family 	<ul style="list-style-type: none"> • Appreciation of beauty and excellence • Showing gratitude • Care for others¹ 	✓		
Scientia	Perseverance ¹		<ul style="list-style-type: none"> • Courage • Diligence¹ • Responsibility¹ 		✓	
Pietas	Respect	<ul style="list-style-type: none"> • Life • Respect for others¹ • National identity¹ 	<ul style="list-style-type: none"> • Respect for life • Respect for community • Respect for religion 		✓	
Scientia	Integrity ¹	<ul style="list-style-type: none"> • Truth • Justice 	<ul style="list-style-type: none"> • Honesty • Commitment¹ • Morality 			✓
Pietas	Justice	<ul style="list-style-type: none"> • Justice • Law-abidingness¹ 	<ul style="list-style-type: none"> • Empathy¹ • Fairness • Compassion 			✓

Ten priority values and attitudes propagated by EDB

Major Concern 2: To cultivate a value-rich school campus that embraces the school motto: Scientia et Pietas

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
2.1 To cultivate /reinforce students' positive values	2.1.1 To draft a vertical planning framework on school-based values so that those chosen values are instilled and reinforced amongst students of different forms	A vertical planning framework on <u>school-based positive values</u> [#] is drafted so that those chosen values are instilled and reinforced amongst students of different forms.	Scrutiny of annual plans and annual reports of subject panels	Term 1	BSSSE	Printing etc.

School-based positive values consist of both school-based virtues (derived from our school motto: Scientia et Pietas), Catholic core values as well as ten priority values and attitudes promulgated by EDB. For details, please see the Appendix at the end of this document. In 2022-23, the values of the year are

- ❖ **Scientia: Self-discipline and Law-abidingness, (Character Strengths: temperance, emotional control and self-reflection)**
- ❖ **Pietas: Thanksgiving, Love and Family (Character Strengths: appreciation of beauty and excellence, showing gratitude, care for others)**

Major Concern 2: To cultivate a value-rich school campus that embraces the school motto: Scientia et Pietas

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
2.2 To cultivate a positive learning environment in school	2.2.1 To hold activities across different levels from S1-S5 in the value-rich learning environment (A checklist of activities by MCET) <ul style="list-style-type: none"> Monday Motto (throughout the year, every Monday) Picks of the Week (Recommendation of Good Books) (throughout the year) Thematic talks or seminars in General Education Lessons (throughout the year) Talks and activities concerning the enhancement of national civic awareness (throughout the year) Classroom Cleanliness Competition Door design competition Bulletin Board Design Competition Outreaching activities for experiential learning and community service (Feb-Apr) 	Over 80% of students agree that various MCE activities make them have a better understanding about the values of the year of the school.	Scrutiny of annual plans and annual reports of subject panels Teachers' observation Student evaluation of teaching and learning questionnaires	Whole year	MCET	Printing etc.

Major Concern 2: To cultivate a value-rich school campus that embraces the school motto: Scientia et Pietas

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
2.3 To raise students' awareness of their needs and aspirations in the value-formation period	2.3.1 To run workshops and review sessions for students, helping them set and refine their academic and personal goals, devise strategies and reflect upon their performances constantly in their value-formation process (with interim review from parents on Parent's Day)	At least three workshops and/or review sessions, whose aims are to: <ul style="list-style-type: none"> • help students set and refine their academic and personal goals, • devise strategies and • reflect upon their performances constantly in their value-formation process are held as scheduled. 	Scrutiny of annual reports of BLT and BSSSE	Whole year	MCET	Printing etc.

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
2.4 To strengthen students' understanding of the core values of school through a variety of experiential learning activities and programs	2.4.1 To provide a platform for students who exhibit good personal qualities to recognize their values/behaviors -- "Star of the term" award scheme	2.4.1 The "Star of the term" award scheme is established.	Scrutiny of annual reports of BSSSE	Whole year	BSSSE	Printing etc.
	2.4.2 To provide experiential learning activities (e.g. charitable work) for students to cultivate positive values with 'debriefing' practice after the activities	2.4.2 All post charitable works debriefing sessions for students are held as scheduled to cultivate positive values with 'debriefing' practice after the activities.				
	2.4.3 To run brothers' talks and life planning programs on career aspirations (in collaboration with SLOBA and other organizations)	2.4.3 All brothers' talks and life planning programs on career aspirations are held as scheduled.				
	2.4.4 To celebrate the 95th anniversary of our school	2.4.4 Programmes to celebrate the 95 th anniversary of our school (e.g. Mass, celebration booklet etc.) are held as scheduled.	Scrutiny of annual reports of BSSSE	Whole year	BSSSE	Printing etc.

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