

St. Louis School : Plan on Use of Capacity Enhancement Grant (CEG) in 2018-19 School Year

Means by which teachers have been consulted: Open invitation and staff meetings

No. of operating classes: 26

No.	Program Title	Task Area#	Major Areas(s) of Concern	Strategies/Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	I/C
1	OLE – Caritas Community Service Program	A, C & E	To cultivate students' growth in particular in the area of self-management and value education	Students would carry out different services under the guidance of social workers.	Students will help the community and learn more about current issues.	10 hrs of service per student Oct 18 – May 19	Tuition Fee for about 13 groups. \$10,000	At least 80% of students can complete at least 10 hours of services and hand in their reflection.	1. Attendance Record. 2. Records of students' reflections.	CWK
2	Putonghua Oral Training Course (S1-4)	B & C	<ul style="list-style-type: none"> • To cater for student diversity; • To improve students' speaking skills; • To give more capable students opportunities to represent the school in Speech Festival. 	To recruit tutors from service providers in conducting 15 hours of supplementary lessons for selected students.	The workload of the Putonghua teachers will be relieved and students will benefit.	Oct 2018 – Nov 2018 (after school hours)	Salary of the tutors: \$8,500	<ul style="list-style-type: none"> • Average attendance 70% • Achieving satisfactory results in Speech Festival • The participants consider the course useful 	1. Attendance record; 2. Result of Speech Festival 3. Questionnaire	LCYJ

3	Chemistry Remedial Program (S4, S5)	C	<ul style="list-style-type: none"> To cater for student diversity; To provide extra learning opportunities for the academically weak students. 	To purchase a self-direct learning packages in holding tutorial lessons for the ~12 weak or voluntary students of S4 and S5.	<ul style="list-style-type: none"> The workload of the Chemistry teaching staff will be relieved for STEM development in junior forms and weak chemistry students will benefit. Moreover, habits of self-direct learning can be nourished and the facilities of e-learning and m-learning can be fully utilized. 	<p>S4 : 1st term Oct-Nov 2018 (5 lessons), 2nd term Mar-May 2019 (5 lessons)</p> <p>S5 : 1st term Oct-Nov 2018 (5 lessons), 2nd term Mar-May 2019 (5 lessons)</p>	<p>Photocopying fee of worksheets and notes: \$200 Earphones for both S4 and S5 students : \$200 Self-learning package (with explanatory video) for S4 whole year \$400 x 12 = \$4,800</p> <p>~10 iPad are borrowed from school library.</p> <p>Photocopying fee of worksheets and notes: \$200 Self-learning package (with explanatory video)for S5 whole year \$4000 x 12 = \$4,800</p> <p>~10 iPad are borrowed from school library.</p> <p>Total : \$10,200</p>	<ul style="list-style-type: none"> More than 60% of the participants attain an attendance of 80%; Their participation in class and learning attitude is considered as good by the teacher-in-charge; The participants consider the course useful. More than 75% of the participants rat 3 or above (out of 5) in different items in Course Evaluation Questionnaire. 	<ol style="list-style-type: none"> Attendance record; Teacher-in-charge's observation and feedback; Questionnaire 	<p>LCY (S4) LHF (S5)</p>
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4	S5 Chemistry Consolidation Course	C	To cater for the diversified needs of students.	<ul style="list-style-type: none"> Conduct consolidation classes in small group (5-6 students) on a weekly basis in first and second semesters. Problem manipulating skill in solving Chem DSE exam problems and reference exercise books are discussed. 	<ul style="list-style-type: none"> Six bright students from two S5 Chem classes. The workload of the Chemistry teaching staff will be relieved and students will benefit. 	<p>1st term Oct-Nov 2019 (4 lessons),</p> <p>2nd term Apr-May 2019 (4 lessons)</p> <p>→ 8 lessons per year</p>	<p>Photocopying fee of worksheets \$200</p> <p>Tutor's remuneration: (\$350/lesson) \$350 x 8 = \$2,800</p> <p>Total:\$3,000</p>	<ul style="list-style-type: none"> More than 85 % of the participants attend the course punctually. More than 85% of the participants rate 3 or above (out of 5) in different items in Course Evaluation Questionnaire. 	<ol style="list-style-type: none"> Attendance record; Questionnaire 	LHF/LCY
5	Biology Remedial Program (S4, S5)	C	<ul style="list-style-type: none"> To cater for student diversity; To promote student's interest in learning; To enhance learning effectiveness. 	To employ a tutor in holding tutorial lessons for the bottom 30 students of S4 & bottom 30 students of S5.	The workload of the Science teaching staff (Bio) will be relieved and students will benefit.	<p>4: 2nd term Apr-May 2019 (5 lessons)</p> <p>S5: 1st term Sep-Oct 2018 (5 lessons), 2nd term Apr-May 2019 (5 lessons)</p>	<p>Tutor's remuneration: (\$450/lesson) \$450 x 15= \$6,750</p>	<ul style="list-style-type: none"> More than 60% of participants attain an attendance of 60%; Their participation in class and learning attitude is considered as good by the tutors; The participants consider the course useful. 	<ol style="list-style-type: none"> Attendance record; Tutors' observation and feedback; Questionnaire 	CCKP
6	Biology programme for the average students	C	<ul style="list-style-type: none"> To cater for student diversity; To promote student's interest in learning; To enhance learning effectiveness. 	To employ a tutor in holding tutorial lessons for the S5 and S6 average students.	The workload of the Science teaching staff (Bio) will be relieved and students will benefit.	<p>S5: 1st term Sep-Oct 2018 (6 lessons), 2nd term Apr-May 2019 (6 lessons)</p> <p>S6: 1st term Sep-Oct 2018 (6 lessons)</p>	<p>Tutor's remuneration: (\$450/lesson) \$450 x 18= \$8,100</p>	<ul style="list-style-type: none"> More than 60% of participants attain an attendance of 60%; Their participation in class and learning attitude is considered as good by the tutors; The participants consider the course useful. 	<ol style="list-style-type: none"> Attendance record; Tutors' observation and feedback; Questionnaire 	CCKP

7	English Remedial Program (S1-3)	C	<ul style="list-style-type: none"> To cater for student diversity; To provide extra learning opportunities for academically weak students 	To employ tutors to hold tutorials for the bottom 20 students of S1-3	Students will be assisted to consolidate their daily learning.	Second/ Third Term: March - May (10 sessions)	<p>Photocopying fee of worksheets and notes: \$200</p> <p>For each class: Tutor remuneration: \$450 (1.5 hours/session)</p> <p>10 sessions = \$4,500</p> <p>Total: 3 classes x \$4,500 + \$200 = \$13,700</p>	<ul style="list-style-type: none"> More than 75% of the participants attain an attendance of 80%. Their participation in class and learning attitude is considered as good by the tutors. They attain 50% of more in a progress assessment given by respective teachers 	<ol style="list-style-type: none"> Attendance record; Tutors' observation and feedback; Progress test 	CWW
8	Junior Training Program	C & E	To cultivate students' growth in particular in the area of self-management and value education	Target Group: S1 – S4 About 30 S4 students are responsible for preparing a leadership training program for S1 – S3 schoolmates.	Students can improve their leadership skills and strengthen their sense of belongings to the school.	2D1N Camp (Mar/Apr 19) 1 Activity Day (July 19) 3D2N Camp (July 19)	Subsidy of the Residential Fee for 80 students. \$120 x 80 = \$9,600	More than 90% of the participants agree that they had learnt a lot (by questionnaire) in this program.	Questionnaire	CWK / WCK
9	Prefects' Association Training	E	<ul style="list-style-type: none"> To enhance the prefects' ability on handling discipline problems. To build up confidence, teamwork and leadership skills among prefects as student leaders. 	<ul style="list-style-type: none"> To organize training camps and workshops for the prefects to facilitate their growth. To equip the prefects with knowledge and skills to handle discipline problems. 	<ul style="list-style-type: none"> The workload of discipline teachers will be relieved. Prefects will obtain knowledge and skills to handle discipline problems. The personal growth of prefects will be fostered. 	Oct 2018 – May 2019	Training fee \$30,000	<ul style="list-style-type: none"> 75% of the participants find the activity useful Prefects are able to carry out the disciplinary duties and activities at school. 	<ol style="list-style-type: none"> Questionnaire; Observation by advisors and discipline teachers. 	LYS

10	Life Wide Learning Day	E	To cultivate student's growth in particular in the area of self-management and value education	Different kinds of activities are provided through real contexts and authentic settings. S1: Visit to churches S2: Visit to the Museum S3: Science Exploration S4: Sports experiences S5: Hiking	Students learn real experiences from real contexts and authentic settings. It is to address different kinds of learning not covered in a traditional classroom.	Nov 2018	Transportation fee, tutor/coach fee, Photocopying fee Total:\$40,000	<ul style="list-style-type: none"> Over 90% of students take part in the programme. Positive feedbacks from students and teachers. 	1. Attendance record 2. Evaluation meeting	CWK
11	Hockey Coach	E	<ul style="list-style-type: none"> To cultivate students' sense of belonging to school. To promote physical health to students. 	<ul style="list-style-type: none"> To employ 2 external experts as coach of Hockey Team. To purchase the hockey training equipment for the regular hockey practice. 	<ul style="list-style-type: none"> Junior Form students will get appropriate trainings from the professional hockey coach. Senior Form students will get more intensive and high quality trainings as they can focus more on their own skills. It can ensure the safety of students when they are playing hockey. 	1 Sep 2018-31 Aug 2019	<p>Coach Salary:</p> <ul style="list-style-type: none"> 2 hrs/ session \$1000/ session Total no. of session/year : 20 Total amount : \$1000 x 20 = \$20,000 <p>Hockey Training Equipments:</p> <ul style="list-style-type: none"> Hockey Ball \$100 x 17 = \$1,700 <p>Hockey Pitch Booking fee</p> <ul style="list-style-type: none"> \$168/ session Total no. of session/year : 20 Total amount : \$168 x 20 = \$3,360 <p>Total: \$25,060</p>	<ul style="list-style-type: none"> All team members of Grades B and C should attend 60% of the regular practice. Positive feedback from the coach on students' attitude and performance. 	1. Attendance record; 2. Feedback and comments from Coaches	LKK

12	Football Coach	E	<ul style="list-style-type: none"> To cultivate a strong sense of belonging to school. To promote physical health to students. 	To employ an external expert as coach of School Football Team	Students will get more intensive and high quality training and the workload of teachers will be relieved.	1 Sep 2018 to 31 May 2019	Salary of coach: \$360 x 100hrs. = 36,000	<ul style="list-style-type: none"> Average attendance 70% Achieving satisfactory results in inter-school Football competitions organized by HKSSF. 	<ol style="list-style-type: none"> Attendance record; Results of inter-school football competition. 	CBL & LCH
13	Basketball Coach	E	<ul style="list-style-type: none"> To cultivate a strong sense of belonging to school To promote physical health to students. 	To employ an external expert as coach of School Basketball Team	Students will get more intensive and high quality training from the professional basketball coach.	1 Sep 2018 – 31 Aug 2019	Salary of coach: \$30,500	<ul style="list-style-type: none"> Average attendance 80% Achieving satisfactory results in inter-school basketball competitions organized by HKSSF 	<ol style="list-style-type: none"> Attendance record; Results of inter-school basketball competition. 	WCK & WTY
14	Table Tennis (TT) Coach	E	<ul style="list-style-type: none"> To cultivate a strong sense of belonging to school. To promote physical health to students 	<ul style="list-style-type: none"> Offering regular training. Offering more intensive training to selected students. Actively participating in competitions. Arrange more friendly matches with other schools. 	<ul style="list-style-type: none"> To improve students' TT skills. Reinforce students' sense of belonging in the school team as well as the school. 	1 Sept 2018 – 31 Aug 2019`	Coach fee: \$27, 000 Booking fee: \$3,500 Balls: \$500 Total fee: \$31000	<ul style="list-style-type: none"> All team members attend 80% of training. Keeping the team in division 	<ol style="list-style-type: none"> Attendance record; Results of inter-school table tennis competition. 	LYW & LTW
15	Badminton Team	E	<ul style="list-style-type: none"> To cultivate a strong sense of belonging to school To promote physical health to students 	<ul style="list-style-type: none"> The team would have regular training sessions twice a week. Each session will last for 2 hours depending on the availability of badminton courts. The team (all grades) would participate in the inter-school badminton competitions. 	Teamwork, sense of responsibility and self-confidence of students should be developed after they participate in inter-school competitions and trainings.	One Academic Year (2018-2019)	Salary of coach (\$23500, estimated) Expenditure on booking badminton courts for practice (\$1500) Total Budget: \$25000	<ul style="list-style-type: none"> All team members of Grades B and C should attend 60% of the regular practice. Positive feedback from the coach on students' attitude and performance. 	<ol style="list-style-type: none"> Attendance record; Oral feedback/ comments from the coach will be taken into consideration. 	CMY & PSY

16	Swimming Team	E	<ul style="list-style-type: none"> To cultivate a strong sense of belonging to school To promote physical health to students. 	To provide regular training to students who have potential talent in swimming.	Promote health and self-confidence of the student participants	Sep-Nov, 2018; Jan-May, Jul-Aug, 2019 Total: 10 month	2hr per session, total about 36 session Lane booking fee: 9,000 Coach fee: 14,000 Swimming gear, 1,000 Total: 24,000	<ul style="list-style-type: none"> Average attendance 70% Students get medals in the inter-school swimming competition organized by HKSSF 	<ul style="list-style-type: none"> Attendance record; Number of medals achieved in the inter-school swimming competition 	CBL & TA(Activities)
17	Rugby Team	E	<ul style="list-style-type: none"> To cultivate a strong sense of belonging to school To promote physical health to students. 	To provide regular training to students who have potential talent in rugby.	Promote health and self-confidence of the student participants	Sep 2018 - Jun 2019	Coach fee (1.5hr per session, total about 30 session): \$15,000 Venue rental fee: \$7,000 Total: \$22,000	<ul style="list-style-type: none"> Average attendance 70% Achieving satisfactory results in HKSSF's inter-school Rugby League. 	<ul style="list-style-type: none"> Attendance record; Results in HKSSF's Inter-School Rugby League 	WMC
18	Tennis Team	E	<ul style="list-style-type: none"> To cultivate a strong sense of belonging to school To promote physical health to students. 	<ul style="list-style-type: none"> The team would have regular training sessions twice a week (Tuesday and Saturday) at school. Each session will last for 2 hours. The team would participate in the inter-school tennis competitions. 	Teamwork and self-confidence of students should be developed after they participate in the competitions and trainings.	Sep 2018 – Aug 2019	Salary of coach: \$36,000 Ordering of tennis accessories and reserving tennis courts: \$4,000 Total Budget: \$40,000	<ul style="list-style-type: none"> All team members should attend 60% of the regular practice. Positive feedback from the coach on students' attitude and performance 	<ul style="list-style-type: none"> Attendance record; Oral feedback from the coach. 	CSL

19	Cross-country Team	E	<ul style="list-style-type: none"> To cultivate a strong sense of belonging to school To promote physical health to students. 	<ul style="list-style-type: none"> Offering regular training. Offering more intensive training to some selected students. 	<ul style="list-style-type: none"> To achieve favorable result in the inter-school competition. Reinforce students' sense of belonging in the school team as well as the school. 	Sep 2018 – Aug 2019	\$217,633	<ul style="list-style-type: none"> All team members attend 80% of training. One of the grades is able to receive prize in the inter-school competition. 	1. Attendance; 2. Results of inter-school Cross-country competition.	CBL & CCKP & HWL & TA (Activities)
20	Athletics Team	E	<ul style="list-style-type: none"> To cultivate a strong sense of belonging to school To promote physical health to students. 	<ul style="list-style-type: none"> Offering regular training. Offering specific training. Actively participating in other open category competitions. 	<ul style="list-style-type: none"> To promote a higher division in the inter-school competition. Reinforce students' sense of belonging in the school team as well as the school. 	Sep 2018 – Aug 2019		<ul style="list-style-type: none"> All team members attend 80% of training. One of the grades is able to receive prize in the inter-school competition. 	1. Attendance; 2. Results of inter-school Athletics competition.	CBL & CCKP & HWL & TA (Activities)
21	Indoor Rowing Team	E	<ul style="list-style-type: none"> To cultivate a strong sense of belonging to school To promote physical health to students. 	<ul style="list-style-type: none"> To employ 1 external expert as coach of Indoor Rowing Team. To purchase the Indoor Rowing training equipment for the regular practice. 	<ul style="list-style-type: none"> It can ensure the safety of students when they are playing Indoor Rowing. 	1 Sep 18-31 Aug 19		<ul style="list-style-type: none"> Average attendance over 60% Achieving satisfactory results (win prizes) in inter-school competitions organized by HKSSF. 	1. Attendance; 2. Results of inter-school competition.	CBL
22	Activity Assistant	D & E	<ul style="list-style-type: none"> Coordinate different school sports teams Provide trainings to specified school sports teams Provide administrative and logistic support to school activities Prepare and disseminate school circulars and notices Assist teachers in 	<ul style="list-style-type: none"> To employ a full time / part time staff as the Activity Assistant 	<ul style="list-style-type: none"> The workload of teachers of the Activity team will be relieved The workload of School office will be relieved. 	Sep 18 – Aug 19		<ul style="list-style-type: none"> 75% of the teachers concerned (members of the Activity Team) agree that the performance of the assistant is satisfactory 	1. Questionnaire	CWK / CBL

			<p>organizing and leading co-curricular activities</p> <ul style="list-style-type: none"> • Maintain and update database of co-curricular activities 							
23	Chinese Orchestra	E	All students	Students would participate in Chinese musical instrument classes. Invited students would participate in orchestra practices and performances.	Students would learn more about Chinese music, including appreciation and performing skills; Students would cultivate sense of performing art and become more confident.	<ul style="list-style-type: none"> • 30 hours per students (instrument classes); • extra 30 hours per students (orchestra) 	Tuition fee for 4 instrument classes and orchestra practices \$70,000	<ul style="list-style-type: none"> • Average attendance over 60% • Students are satisfied with the instrument classes and orchestra practices; • Conducted at least 2 performances in the scholastic year 	<ul style="list-style-type: none"> • Attendance record; • Questionnaires • No. of performance(s) 	LYS

24	Instrument Class	C & E	To nurture students' aesthetic development, which is a part of their whole person development	<ul style="list-style-type: none"> • To arrange weekly rehearsals to enhance the standard of the chamber orchestra • To provide performance opportunities for string, wind and brass players • To introduce the selected music piece to the audience 	<ul style="list-style-type: none"> • Players can represent the School in all matters concerning orchestral playing • Players can perform in school events including ceremonies, liturgies and Thanksgiving Nite • Players gain confidence when they perform in front of their fellow schoolmates and parents • Players are exposed to different music pieces and thus their musical knowledge and playing techniques are enhanced • Non-instrument players will develop a sense of appreciation towards western music 	Sep 2018 – Aug 2019	<p>Tutor's remuneration (chamber orchestra): \$650/hr x 2 hrs x 34 rehearsals = \$44,200</p> <p>Purchase of true copies of music for Schools Music Festival: \$1,000 Photocopying fees: \$200 Music stands: \$100 x 5 = \$500</p> <p>Tutor's remuneration (wind and brass): \$100/session x 3 x 30 sessions x 20% = \$1,800</p> <p>Total: \$47,700</p>	<ul style="list-style-type: none"> • More than 80% of the participants attain an attendance of 80% • Their participation in class and learning attitude is considered as good by the tutors • The participants consider the course useful • Perform at two major school events 	<ol style="list-style-type: none"> 1. Attendance record; 2. Tutors' observation and feedback 3. Students' feedback 4. No. of performance(s) 	NKW
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25	Cycling and Triathlon training (in collaboration with Athletic Team and Swimming Team)	C & E	<ul style="list-style-type: none"> To cultivate a strong sense of belonging to school To promote physical health to students 	<ul style="list-style-type: none"> To employ external experts as coaches for School Cycling Team and Triathlon Team To provide weekly trainings and classes to develop students' stamina and endurance from S1-S3 To maximize students' exposure to cycling and triathlon through taking part in competitions To form a cycling team 	<ul style="list-style-type: none"> Through taking part in classes and competitions, athletes can develop physical strength and endurance Athletes are given chances to hone their skills in cycling, swimming, running, aquathlon and triathlon races, which are much an endurance and determination exercise 	Sept 2018-Aug 2019	<p>Phase One (Cycling classes-Silver and Gold Level) \$4720+\$2800 = \$7500</p> <p>Phase Two (Purchases of bikes for cycling races) 5 x \$2500 = \$12500</p> <p>Phase Three Races and Competitions (estimate = \$3000)</p> <p>Total: \$23,000</p> <p>* Cycling trip overseas in summer/holiday</p>	<ul style="list-style-type: none"> Classes attendance: 70% of students attend the training classes Their participation in class and learning attitude is considered as good by coaches; Prizes received in competitions 	<ol style="list-style-type: none"> Attendance records Feedback and comments from coaches Results in competitions 	HWL/ CBL/ CCKP
26	Debate Team	E	All Students	To employ an external expert as coach of School Debate Team	<ul style="list-style-type: none"> Offering more intensive training to selected students Actively participating in competitions. Arrange more friendly matches with other schools. 	Sept 2018-Aug 2019	<ul style="list-style-type: none"> Salary of coach : \$30,000 (Total 50 hours) 	<ul style="list-style-type: none"> Average attendance 60% Achieving satisfactory results in inter-school debate competitions 	<ul style="list-style-type: none"> Attendance Record Results in competitions 	CKH

Total \$761743

^ The maximum amount in case no training could be provided by the teaching assistant (P.E./Activities)

Legend: * A: curriculum development; B: enhancing students' language proficiency; C: coping with the diverse and special learning needs of students; D: school administration; E: school activities.