



ST. LOUIS SCHOOL 聖類斯中學
Application for Secondary One Discretionary Places For 2024-2025

(1) Personal Information of Student

Student Reference Number (STRN) →							
Name of Student	English					PHOTO	
	Chinese						
Place of Birth		Date of Birth (D/M/Y)	/	/			
HKID Card / Passport No.		Religious Affiliation					
School Attending							
Connection with St. Louis School (Name of father/elder brother who has studied / is studying in our school.)		Name: _____ Relationship: _____ Level: _____ Year: _____					
Please note that recommendations from the Primary School's Principal/Teachers are not required.							

Extra-curricular Activities and Social Services	Extra-curricular Activities Participated	Services (e.g. monitor, member of uniformed team like Scout)
Primary 5		
Primary 6		

Prizes Awarded	Internal	External
Primary 5		
Primary 6		

(Please attach a copy of certificate for each award.)

(2) Information of Parents/Guardian

	Father	Mother	Guardian (if applicable)
Name in English			
Name in Chinese			
Tel No. (Day Time)			
Mobile No.			
Address			

Admission to Secondary One in September 2024

Signature of Parent/Guardian: _____ Date: _____

Notes:-

1. Please complete this Application Form and return it between **2 January to 16 January 2024**, both dates inclusive, to the Secondary School Office (**office hours: Mon-Fri: 9:00-12:00 noon, 2:00-4:00 pm; Sat: 9:00-12:00 noon**) together with (1) **Application Form for S1 Discretionary Place issued by EDB** and the name of our school should be properly filled in the spaces provided in all the 3 parts on the form, (2) **the original copy of the applicant's identity document**, (3) **two** self-addressed, stamped envelopes (please do not staple the envelopes to this form) (4) a copy each of P5 and P6 school reports and (5) a copy of Certificate of Baptism (if applicable).
Remark: If you opt for submitting this Application Form via **SSPA e-platform** (中一派位電子平台), please mail **three** self-addressed, stamped envelopes to our school (**mailing address: St. Louis School, 179 Third Street, Hong Kong (Attn: DP Application)**).
2. 150 short-listed applicants will be invited to attend an interview conducted in English on **18 March 2024 (12:15 pm – 5:15 pm)**. They will be notified of the interview arrangements by post and via our website on **12 March 2024**.
3. Once submitted, the Application Form cannot be cancelled or retrieved. All submitted documents will not be returned.
4. Parents of successful applicants will be notified of their children's inclusion in the Successful List for Discretionary Places on **27 March 2024 (by letter and phone)**. These notification arrangements are not applicable to reserve and unsuccessful applicants, nor are the notifications the allocation results. The parents concerned do not need to reply to the notifications.
5. The results of Discretionary Place and Central Allocation will be released by EDB on **9 July 2024**. Parents need not make enquires to our school before the announcement of the results.

Admission to Secondary One in September 2024

STATEMENT OF PURPOSE FOR THE COLLECTION OF PERSONAL DATA
BY
ST. LOUIS SCHOOL

Purpose of Collection

The personal data you provide will be used by the Secondary Section of St. Louis School to handle the application for Secondary One Discretionary Place.

Access to Personal Data

You have a right to access and correction with respect to personal data as provided for in Sections 18 & 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided to this school.

Enquiries

Enquiries concerning the personal data collected, including the making of access and corrections, should be addressed to:

The Principal
St. Louis School
179 Third Street,
Hong Kong



ST. LOUIS SCHOOL
Secondary School Places Allocation (SSPA)
Application for Secondary 1 Discretionary Place
 (Admission to Secondary One in **September 2024**)

- The application period is between **2 January to 16 January 2024**, both dates inclusive.
- Application Forms are obtainable from St. Louis School secondary school office or <https://www.stlouis.edu.hk>.
- Each student may apply to no more than two secondary schools participating in the SSPA system. Otherwise, all rights to a discretionary place will be forfeited.
- Once submitted, the Application Form cannot be cancelled or retrieved. All submitted documents will not be returned.
- Parents of successful applicants will be notified of their children's inclusion in the Successful List for Discretionary Places on **27 March 2024 by letter and phone** (Our Caller ID: **2546 0117**). These notification arrangements are not applicable to reserve and unsuccessful applicants, nor are the notifications the allocation results. The parents concerned do not need to reply to the notifications.
- The results of Discretionary Place and Central Allocation will be released by EDB on **9 July 2024**. Parents need not make enquires to our school before the announcement of the results.
- Office hours: Mon-Fri: 9:00 a.m. - 12:00 noon, 2:00 p.m. - 4:00 p.m.
 Sat: 9:00 a.m. - 12:00 noon
- Tel No.: **2546 0117** Fax No.: 2540 7341

Admission to Secondary One in September 2024

Admission Criteria and Weightings of Discretionary Places Applications
Screening for Interview (Number of Students: 150)

Admission Criteria	Weightings
1. Discretionary Places Rank Order	50%
2. Internal Assessments (P5-P6)	
* Conduct	15%
* Primary school class teachers' comments	
3. Extra-curricular activities and social services (P5-P6)	15%
4. Awards (P5-P6)	15%
5. Others	
* Connection with St. Louis School (e.g. alumnus or sibling)	5%
* Religious Affiliation: Catholic	
Total	100%

150 short-listed applicants will be invited to attend an interview conducted in English on **18 March 2024 (12:15 pm – 5:15 pm)**. They will be notified of the interview arrangements **by post** and **via our website** on **12 March 2024**.

Admission for Discretionary Places (Number of Discretionary Places: 41)

Admission Criteria	Weightings
1. Interview	30%
2. Discretionary Places Rank Order	35%
3. Internal Assessments (P5-P6)	
* Conduct	10%
* Primary school class teachers' comments	
4. Extra-curricular activities and social services (P5-P6)	10%
5. Awards (P5-P6)	10%
6. Others	
* Connection with St. Louis School (e.g. alumnus or sibling)	5%
* Religious Affiliation: Catholic	
Total	100%